# Application for Employment The Joseph Sams School

280 Brandywine Boulevard Fayetteville, Georgia 30214 Telephone 770-461-5894 Fax 770-461-5223

# Section I Date of Application\_\_\_\_\_ Name (Please Print)\_\_\_\_\_ Last First Middle Social Security Number Permanent Address\_\_\_\_\_\_\_Street City State Zip Code Telephone Number\_\_\_\_\_ Area Code/Telephone Name and Telephone of Someone to Contact in Case of Emergency: Area Code/Telephone Section II Applying for Position of \_\_\_\_\_ (Teacher, Paraprofessional, Aide, Clerical) ☐ Elementary ☐ Middle School □ Infant □ Preschool ☐ High School If applying for a teaching position, do you presently hold a valid Georgia teaching certificate(s)? Yes\_\_\_\_\_ No\_\_\_\_ Type(s)\_\_\_\_ Fields(s)\_\_\_\_\_ Validity Period\_\_\_\_\_ If not, have you applied for a certificate? Yes\_\_\_\_\_ No\_\_\_\_\_ Date applied for\_\_\_\_\_ If you presently hold an out-of-state teaching certificate, give the following information.

State\_\_\_\_\_ Type\_\_\_\_\_ Validity Period\_\_\_\_\_

#### Section III

# **Non-Education Employment**

List all full-time non-education related employment as well as any special training that you believe will contribute to your success at The Joseph Sams School.

Position	Firm or Agency	Address	Dates (to/from)

# Section IV

# **Education Preparation**

Name of School And Location (Include Colleges)*	Dates	Degree, Diploma, or Number of Hours Toward Degree	Major	Minor

<sup>\*</sup> A transcript is required to complete application. Send as soon as possible.

#### Section V

Teaching Experience, if applicable. You may submit a resume in lieu of completing this section.

School	From Mo./Yr.	To Mo./Yr.	Grade or Subjects Taught

# **Section VI**

In your own handwriting, write a brief paragraph about why you would like to work at The Joseph Sams School.

#### **Section VII**

#### References

Give at least four references. These should be persons qualified to give information to show your fitness for the position you seek. You must include principals under whom you have most recently taught, if applicable, one supervisor if not coming from a recent educational employment and one person who can vouch for your character and qualification.

Name	Position	Address	Telephone

#### Section VIII

The furnishing of false or misleading information or the intentional withholding of material facts will constitute grounds for immediate termination. I understand that prior to receiving a contract, I must submit a background check, at my cost.

I consent for any former employer of mine to furnish any information from my personnel file or evaluations relative to my performance as an employee, and I waive any right I may have for such information to remain confidential. I relieve from all liability and responsibility those persons, schools, companies or corporations supplying information in this regard.

By filing this application for employment wit The Joseph Sams School, if employed, I agree to abide by the policies as set forth by the Board of Directors of The Joseph Sams School. I authorize full investigation of the information given in this application and consent to the representatives of The Joseph Sams School on contacting my references, previous employers, and schools attended.

Applicant's Signature
Date